

Safeglobal - Web3, Blockchain



We are revolutionizing digital asset management by providing the most secure and user-friendly smart contract wallet infrastructure in the Web3 ecosystem. Originally known as Gnosis Safe, we have evolved into an industry-leading platform that powers multi-signature wallets, enabling individuals, teams, and institutions to manage their crypto assets securely and transparently.

Working Student (Finance) Finance

City: Berlin; Starting date (earliest): At the earliest possible; Duration: 1 year;
Remuneration: 18€/hour

Working field

What you will be doing:

- Support in Accounting: Assist in handling accounts payable and receivable, including reviewing and posting invoices.
- Point of Contact for Internal Staff: Act as the contact for questions related to outstanding invoices and payment processes.
- Ad-hoc Tasks: Provide support with spontaneous tasks and projects, such as creating reports or optimizing processes.
- Vendor Management: Support in the administrative oversight of our 3rd party software providers
Administrative Tasks: General organizational support in the finance and accounting department.
- Tech Stack: Below is an overview of our financial team tech stack - you are not expected to have experience with these tools, however any demonstrable familiarity will be valuable
 - GSheets
 - Payhawk
 - Xero
 - Datev

Requirements

- Working proficiency in both German and English (written and spoken is required for this role). German minimum C1 (CEFR).
- Strong numerical skills; basic knowledge of accounting principles would be advantageous.
- Excellent problem-solving abilities and an ability to think critically to resolve issues efficiently.

PLEASE NOTE: This role is only open to individuals with current student status. You will need to have been enrolled at a German university for a minimum of 10-12 months to qualify for candidacy.

Please detail your enrollment and (projected) graduation dates on the application form.

ESSENTIAL SKILLS:

- Strong time management skills and can effectively prioritize tasks to meet deadlines.
- Organized, reliable, and comfortable working with GSheet and pre-accounting systems.
- Communicative and enjoy working in a team.
- Excitement for tech start-ups, fintech or blockchain technology.
- Excellent problem-solving abilities and can think critically to resolve issues efficiently.

What we offer

- Home Working Budget: Personalize your home office with a dedicated budget! Choose from a sleek desk, top-notch headphones, a comfy chair, and more. We're committed to creating a workspace that inspires you.
- State-of-the-Art Hardware: Enjoy the latest laptop of your choice! We understand the importance of having the right tools, and we provide you with the best-in-class hardware for seamless productivity.
- Continuous Learning: Invest in yourself with our personal education and conference budgets. Stay ahead of the curve by attending conferences, workshops, and courses that align with your professional growth.
- Innovative Fridays: Unleash your creativity! Spend Friday afternoons diving into research or working on a side project within our exciting ecosystem. It's the perfect opportunity to explore new ideas and contribute to innovative endeavors.
- Flexible Work Schedules: Embrace work-life balance with our flexible working schedules. We understand that everyone has unique needs, and our hybrid work policies empower you to choose a working style that suits you best.

Application

Please apply with your English resume.

More information at <https://stellenticket.de/191900/HTWB/>
Offer visible until 30/03/25

